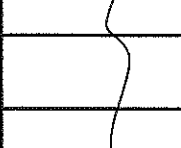
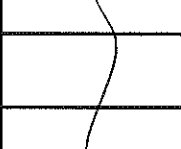
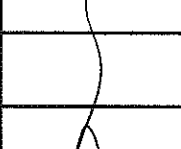
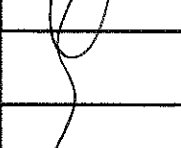
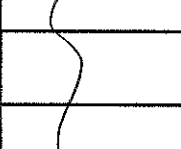
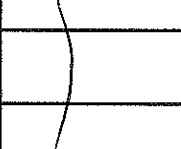
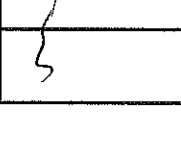


MCCMH POLICY REVIEW 2016

DEPUTY DIRECTOR

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
10-004	Volunteers and Interns/Trainees		11/16/16
10-006	Evaluation of Employees		
10-008	Overtime and Compensatory Time		
10-009	Supplemental Employment		
10-010	Conflict of Interest		
10-011	Personal Use / Personal Gain		
10-012	Access to Administrative Records / Documents		
10-015	Retention and Disposal of Non-Clinical Records		
10-050	Emergency Preparedness Plan		
10-051	Use and Maintenance of County / Personal Vehicles		
10-052	Emergency Procedures -- County Vehicles		
10-053	First Aid and Safety Equipment -- County Vehicles		
10-055	Weapons, Alcohol and Drug-Free Workplace		
10-435	Investigation/Disciplinary Actions -- SECURITY		
10-510	Reporting Complaints / Non-Retaliation		11/17/16
10-515	Internal Reporting Mechanism		
10-520	Investigations / Disciplinary Actions - COMPLIANCE		
10-525	Training and Education - COMPLIANCE		
2-008	Consumer Referrals to MCCMH		
2-017	Abbreviations, Acronyms and Symbols for Record Use		
2-018	Correction, Supplementation, or Deletion of Information From Electronic Medical Record		
2-035	Crisis Intervention Services		
5-008	Inclement Weather / MCCMH Board Meetings and Board Committee Meetings - Cancellation /		

MCCMH POLICY REVIEW 2016
DEPUTY DIRECTOR

[illegible]

SECONDARY REVIEWER

[illegible]

MCCMH POLICY REVIEW 2016
BUSINESS MANAGEMENT DIVISION

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
3-001	Audit Content and Timetable	C. Ritz	12-22-16
3-002	Audit Follow-Up	C. Ritz	12-22-16
3-003	Provider Manual	C. Ritz	12-22-16
3-004	Network Application / Profiling Process	C. Ritz	12-22-16
3-010	Evaluation and Monitoring of Delegated Functions	C. Ritz	12-23-16
3-020	Procurement of Goods and Services	C. Ritz	12-23-16
3-030	Procurement of Specialized Residential Facilities	C. Ritz	12-23-16
3-031	Fire Safety in Residential Settings	C. Ritz	12-23-16
3-032	Adoption of Macomb County Policy Regarding a Living Wage	C. Ritz	12-23-16
8-010	Network Provider Credentialing and Recredentialing	C. Ritz	12-23-16
8-020	Integration of Behavioral Health and Physical Health Services	C. Ritz	12-23-16

MCCMH POLICY REVIEW 2016

BUSINESS MANAGEMENT DIVISION

SECONDARY REVIEWER

[illegible]

MCCMH POLICY REVIEW 2016

CORPORATE COMPLIANCE DIVISION

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
6-100	Notice of Privacy Practices	Kimberly Cox	11/2/16
10-315	Business Associates	Kimberly Cox	11/2/16
10-320	Designated Record Set	Kimberly Cox	11/2/16
10-325	Minimum Necessary HIPAA Privacy	Kimberly Cox	11/2/16
10-330	Individual's Right to Restrict Disclosures on the Use of Personal Health Information	Kimberly Cox	11/3/16
10-335	Consumer Access to Clinical Records - Procedures	Kimberly Cox	11/3/16
10-340	Individual's Right to an Accounting of Disclosures	Kimberly Cox	11/3/16
10-345	Individual's Right to Confidential Communications	Kimberly Cox	11/3/16
10-350	Privacy Complaint Process	Kimberly Cox	11/3/16
10-360	Staff Protected Health Information	Kimberly Cox	11/3/16
10-515	Internal Reporting Mechanism	Kimberly Cox	11/7/16
2-007	Self-Determination	Kimberly Cox	11/7/16
2-010	Standards for Clinical Services Documentation	Kimberly Cox	11/7/16
3-001	Audit Content and Timetable	Kimberly Cox	11/7/16
3-002	Audit Follow-Up	Kimberly Cox	11/7/16
3-003	Provider Manual	Kimberly Cox	11/7/16
3-004	Network Application / Profiling Process	Kimberly Cox	11/7/16
3-010	Evaluation and Monitoring of Delegated Functions	Kimberly Cox	11/7/16
3-020	Procurement of Goods and Services	Kimberly Cox	11/7/16
3-030	Procurement of Specialized Residential Facilities	Kimberly Cox	11/7/16
3-031	Fire Safety in Residential Settings	Kimberly Cox	11/7/16
3-032	Adoption of Macomb County Policy Regarding a Living Wage	Kimberly Cox	11/2/16
8-010	Network Provider Credentialing and Recredentialing	Kimberly Cox	11/7/16

MCCMH POLICY REVIEW 2016
CORPORATE COMPLIANCE DIVISION
SECONDARY REVIEWER

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
10-310	Notice of Privacy Practices	Kimberly Loper	11/2/16
10-315	Business Associates	Kimberly Loper	11/2/16
10-320	Designated Record Set	Kimberly Loper	11/2/16
10-325	Minimum Necessary HIPAA Privacy	Kimberly Loper	11/2/16
10-330	Individual's Right to Restrict Disclosures on the Use of Personal Health Information	Kimberly Loper	11/3/16
10-335	Consumer Access to Clinical Records - Procedures	Kimberly Loper	11/3/16
10-340	Individual's Right to an Accounting of Disclosures	Kimberly Loper	11/3/16
10-345	Individual's Right to Confidential Communications	Kimberly Loper	11/3/16
10-350	Privacy Complaint Process	Kimberly Loper	11/3/16
10-360	Staff Protected Health Information	Kimberly Loper	11/3/16
2-010	Standards for Clinical Services Documentation	Kimberly Loper	11/3/16
10-030	Protection of Electronic Confidential Information	Kimberly Loper	11/4/16
10-410	Security Overview	Kimberly Loper	11/4/16
10-415	Security Audits	Kimberly Loper	11/4/16
10-420	Periodic Security Evaluation	Kimberly Loper	11/4/16
10-425	Security Awareness Training	Kimberly Loper	11/4/16
10-430	Security Incident Reporting Process	Kimberly Loper	11/4/16
10-440	Access Control	Kimberly Loper	11/4/16
10-445	Device Media Control	Kimberly Loper	11/4/16
10-450	Workforce Security	Kimberly Loper	11/4/16
10-455	Virus Protection	Kimberly Loper	11/4/16
10-460	Password Management	Kimberly Loper	11/4/16

MCCMH POLICY REVIEW 2016
LEGAL DIVISION

[illegible]

MCCMH POLICY REVIEW 2016
LEGAL DIVISION
SECONDARY REVIEWER

[illegible]

CRISIS CENTER

[illegible]

MCCMH POLICY REVIEW 2016
CUSTOMER SERVICE DIVISION

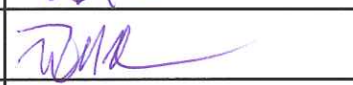
[illegible]

**MCCMH POLICY REVIEW 2016
CUSTOMER SERVICE DIVISION
SECONDARY REVIEWER**

[illegible]

MCCMH POLICY REVIEW 2016

INFORMATION TECHNOLOGY DIVISION

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
10-020	Compliance with Software Licenses and Laws		1/5/17
10-030	Protection of Electronic Confidential Information		1/5/2017
10-031	Expectation of Privacy, Monitoring, Prohibited Content and Use of Electronic and Telephonic		1/5/2017
10-032	Acceptable Internet Use		1/5/2017
10-033	MCCMH Group Alias Email Messages		1/5/2017
10-410	Security Overview		1/5/2017
10-415	Security Audits		1/5/2017
10-420	Periodic Security Evaluation		1/5/2017
10-425	Security Awareness Training		1/5/2017
10-430	Security Incident Reporting Process		1/5/2017
10-440	Access Control		1/5/2017
10-445	Device Media Control		1/5/2017
10-450	Workforce Security		1/5/2017
10-455	Virus Protection		1/5/2017
10-460	Password Management		1/5/2017
10-470	Contingency Plans		1/5/2017

*

ACCESS DIVISION

[illegible]

**MCCMH POLICY REVIEW 2016
INTERNAL SERVICES DIVISION
SECONDARY REVIEWER**

[illegible]

MCCMH POLICY REVIEW 2016
INTERNAL SERVICES DIVISION

[illegible]

MCCMH POLICY REVIEW 2016
CHIEF OF STAFF

[illegible]

Needs	10-
Options	10-
enhancements	

MCCMH POLICY REVIEW 2016
EXECUTIVE DIRECTOR

[illegible]

MCOSA

[illegible]

SECONDARY REVIEWER

[illegible]

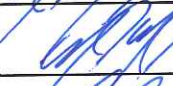
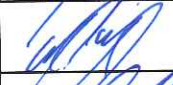
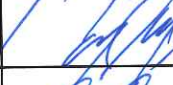
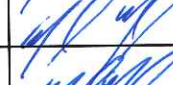
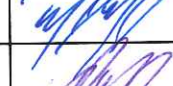
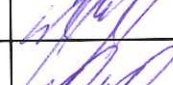
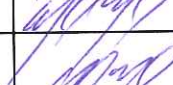
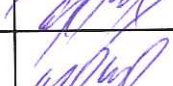
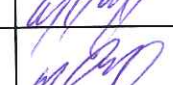
MCCMH POLICY REVIEW 2016

FINANCE DIVISION

[illegible]

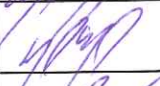
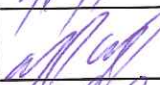
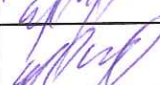
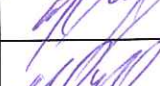
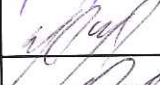
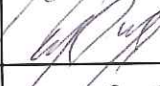
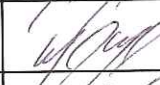
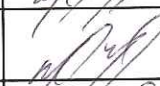
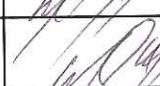
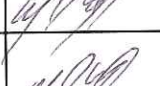
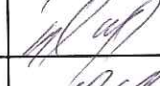
MCCMH POLICY REVIEW 2016

RECIPIENT RIGHTS

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
9-100	Applicability of Recipient Rights Policies		11/2/16
9-110	Authorizations and Functions		11/2/16
9-120	Rights Functions of the MCCMH Executive Director		11/2/16
9-130	Recipient Rights Director		11/2/16
9-135	Rights Advocacy / Monitoring		11/2/16
9-140	Recipient Rights Training		11/2/16
9-160	Qualifications & Training for Recipient Rights Staff		11/2/16
9-170	Local Appeals		11/2/16
9-180	Second Opinion Rights		11/2/16
9-210	Committee Authorization		11/2/16
9-321	Consumer Incident, Accident, Illness, Death, or Arrest Report Monitoring		11/2/16
9-405	Recipient Rights Protection Standards		11/2/16
9-510	Recipient Rights Investigation		11/2/16
9-515	Repeated Rights Events Review Committee		11/2/16
9-520	Recipient Requests to Appeal Findings - <i>under revision</i>		11/2/16
9-550	Harassment Following Rights Activity		11/2/16
9-600	Informed Consent For Service		11/2/16
9-601	Informed Consent For Psychotropic Medication		11/2/16
9-604	Release of Oral / Verbal Communications		11/2/16
9-605	Bill of Rights / Bill of Responsibilities		11/2/16
9-606	Dignity / Services Suited to Condition / Humane Environment / Least Restrictive Treatment		11/2/16
9-610	Privileged Communications		11/2/16

MCCMH POLICY REVIEW 2016

RECIPIENT RIGHTS

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
9-620	Abortion, Contraception, Sterilization		11/4/16
9-630	Fingerprinting, Photographing, Audiorecording, Videorecording, and One-Way Glass Viewing		11/4/16
9-640	Choice of Mental Health Professional		11/4/16
9-670	Services for Recipients Affected By Physical Barriers		11/4/16
9-680	Recipient Labor		11/4/16
9-690	Recipient Abuse or Neglect		11/4/16
9-700	Communication: Telephone, Visiting Rights, Mail		11/4/16
9-710	Freedom of Worship and Religious Belief		11/12/16
9-720	Treatment By Spiritual Means		11/12/16
9-730	Resident's Right to Media Access		11/12/16
9-750	Comprehensive Examinations		11/12/16
9-760	Changes in Type of Treatment		11/12/16
9-780	Personal Property and Funds		11/12/16
9-790	Freedom of Movement		11/12/16
9-795	Physical Management		11/12/16
9-797	Restraint		11/12/16
9-798	Seclusion		11/12/16
9-810	Duty to Warn Third Parties		11/12/16
9-900	Release of Clinical Records to Michigan Protection and Advocacy Services		11/12/16

MCCMH POLICY REVIEW 2016
RECIPIENT RIGHTS
SECONDARY REVIEWER

[illegible]

NURSING COORDINATOR

[illegible]

MCCMH POLICY REVIEW 2016

MEDICAL DIRECTOR

POLICY NUMBER	POLICY NAME	REVIEWER SIGNATURE	REVIEW DATE
10-054	Use of Tobacco in MCCMH / County Facilities	<i>myrefns</i>	11/4/16
2-015	Psychiatric Evaluation *	<i>myrefns</i>	11/16/16
2-016	Psychiatrists' Practice in MCCMH	<i>myrefns</i>	11/4/16
2-020	Specialized Health Care Services *	<i>myrefns</i>	11/4/16
2-021	Medication / Psychiatric Services	<i>myrefns</i>	11/4/16
2-022	PMP / Subsidized Laboratory Services	<i>myrefns</i>	11/4/16
2-023	Electroconvulsive Therapy (ECT)	<i>myrefns</i>	11/4/16
2-032	Person-Centered Process and the Role of Health and Safety Considerations *	<i>myrefns</i>	11/4/16
2-033	Advance Crisis Plan / Advance Directives *	<i>myrefns</i>	11/4/16
2-034	End of Life Care, Emergency Assistance, Resuscitation	<i>myrefns</i>	11/4/16
2-042	Service Referrals/Recommendations, Coordination of Care, and Follow-Up	<i>myrefns</i>	11/4/16
2-051	Psychotropic Medication in Community-Based Settings *	<i>myrefns</i>	11/16/16
2-053	Psychotropic Medication for Youth in Foster Care	<i>myrefns</i>	11/4/16
2-060	Professional Treatment/Monitoring	<i>myrefns</i>	11/4/16
2-070 <i>Tammy review</i>	Medical Alert - Allergies *	<i>myrefns</i>	11/16/16
3-005	Pharmaceutical Company Sales Representatives at MCCMH Provider Sites	<i>myrefns</i>	11/4/16
8-003 <i>need review by CSI also</i>	Reporting and Responding to Critical Incidents, Sentinel Events and Risk Events	<i>myrefns</i>	11/4/16
8-004 <i>need review by Prevention</i>	Reporting and Responding to Medication Errors/Discrepancies and Adverse Drug Events	<i>myrefns</i>	11/4/16
10-056	Infection Control Plan	<i>myrefns</i>	11/4/16
10-065	Injectable Medication Documentation and Procedures	<i>myrefns</i>	11/4/16
8-020	Integration of Behavioral Health and Physical Health Services	<i>myrefns</i>	11/4/16